

**A RESOLUTION BY  
FINANCE AND EXECUTIVE COMMITTEE**

07-*f*-1683

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACTUAL AGREEMENT, ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS, WITH INDEPENDENT OFFICIALS ASSOCIATION, FOR FC-3007000027 FOR THE PURPOSE OF PROVIDING SEASONAL UMPIRE AND REFEREE SERVICES FOR YOUTH ATHLETICS, PURSUANT TO § 2-1191.1 (SPECIAL PROCUREMENT) OF ARTICLE X, PROCUREMENT AND REAL ESTATE CODE OF THE CITY OF ATLANTA, GEORGIA, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETEEN THOUSAND SEVEN HUNDRED EIGHTY DOLLARS (\$219,780.00). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 1A01 (GENERAL FUND) 524001 (CONSULTANT PROFESSIONAL SERVICES) N31101 (RECREATION ADMINISTRATION); AND FOR OTHER PURPOSES.**

**WHEREAS**, the Department of Parks, Recreation, and Cultural Affairs requires the services of umpires and referees for seasonal youth athletics; and

**WHEREAS**, pursuant to Section 2-1191.1 of the Code of Ordinances of the City of Atlanta, Georgia, the Chief Procurement Officer determined that because of the nature in which the referee associations are organized and operate, as non-profit entities, the application of all requirements of competitive sealed bidding or competitive sealed proposals would not apply, and such procurement does not technically qualify as a sole source; and

**WHEREAS**, the City of Atlanta ("City") did issue a Request for Quotes for FC-3007000027, on behalf of the Department of Parks, Recreation and Cultural Affairs; and

**WHEREAS**, the Commissioner of the Department of Parks, Recreation and Cultural Affairs and the Chief Procurement Officer of the Department of Procurement have recommended that the agreement for FC-3007000027, Referee and Umpire Services for Youth Athletics be awarded to Independent Officials Association.

**THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY RESOLVES** that the Mayor be and is hereby authorized to execute a contract, on behalf of the Department of Parks, Recreation and Cultural Affairs, with Independent Officials Association, for FC-3007000027, for the purpose of providing seasonal umpire and referee services for youth athletics, pursuant to Section 2-1191.1 (Special Procurement) of Article X, Procurement and Real Estate Code of the City of Atlanta, Georgia, in an amount not to exceed two hundred nineteen thousand seven hundred eighty dollars (\$219,780.00).

**BE IT FURTHER RESOLVED**, that the City Attorney be and is hereby directed to prepare the appropriate contractual Agreement for execution by the Mayor, and to be approved by the City Attorney as to form.

**BE IT FURTHER RESOLVED**, that the term of the agreement with Independent Officials Association shall be for a period of two (2) years with the option to renew for two (2) additional years in one (1) year increments at the sole discretion of the City.

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**BE IT FURTHER RESOLVED** that the agreement(s) authorized hereunder shall not become binding upon the City and the City shall incur no obligation or liability hereunder until the same has been signed by the Mayor, attested to by the municipal clerk, approved by the City Attorney as to form, and delivered to Independent Officials Association.

**BE IT FINALLY RESOLVED**, that all contracted work shall be charged to and paid from Fund, Account, and Center Numbers 1A01 (General Fund) 524001 (Consultant Professional Services) N31101 (Recreation Administration); and for other purposes.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** Finance and Executive Committee

**Caption:** A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACTUAL AGREEMENT, ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS, WITH INDEPENDENT OFFICIALS ASSOCIATION, FOR FC-3007000027 FOR THE PURPOSE OF PROVIDING SEASONAL UMPIRE AND REFEREE SERVICES FOR YOUTH ATHLETICS, PURSUANT TO § 2-1191.1 (SPECIAL PROCUREMENT) OF ARTICLE X, PROCUREMENT AND REAL ESTATE CODE OF THE CITY OF ATLANTA, GEORGIA, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETEEN THOUSAND SEVEN HUNDRED EIGHTY DOLLARS (\$219,780.00). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 1A01 (GENERAL FUND) 524001 (CONSULTANT PROFESSIONAL SERVICES) N31101 (RECREATION ADMINISTRATION); AND FOR OTHER PURPOSES.

**Council Meeting Date:** September 4, 2007

**Requesting Dept.:** Parks, Recreation and Cultural Affairs

**FAC Confirmed by:** Melvin Anderson

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

Pursuant to Atlanta City Code Section 2-1191.1, the Chief Procurement Officer may initiate a procurement above the small purchase amount specified in Section 2-1190 where he/she determines that an unusual or unique situation exists that make the application of all requirements of competitive sealed bidding or competitive sealed proposals contrary to the public interest and such procurement does not technically qualify as a sole source procurement under Code Section 2-1191. Any special procurement under this Section shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the procurement and for the selection of the particular contractor shall be included by the chief procurement officer in the contract file.

**2. Please provide background information regarding this legislation.**

It has been determined that because of the nature in which these referee associations operate as non-profit entities; the application of all requirements for competitive sealed bidding would not apply, and such procurement does not technically qualify as a sole source.

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc): Professional Services**  
Professional Services
- (b) **Source Selection:** Request for Quotes
- (c) **Bids/Proposals Due:** May 4, 2007
- (d) **Invitations Issued:** 12
- (e) **Number of Quotes:**
- (f) **Quotes Received:** 2
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** Term will be for two (2) years with the option to renew for two (2) additional years in one (1) year increments at the sole discretion of the City.

**4. Fund Account Center:**

**Fund:** 1A01 524001 N31101 (GENERAL FUND/CONSULTANT PROFESSIONAL SERVICES/RECREATION ADMINISTRATION)

**5. Source of Funds:** General Fund

**6. Fiscal Impact:** \$219,780.00

**7. Method of Cost Recovery:**

**This Legislative Request Form Was Prepared By:** Bianca Hill

*Legislation White Paper*

**Committee of Purview**

**Finance Executive Committee**

**Caption:**

**Council Meeting Date:** July 10, 2007

**Legislation Title:** A resolution authorizing the Mayor to enter into a contractual agreement with Independent Officials Association, FC-3007000016, Referee and Umpire Services for Youth Athletics on behalf of the Department of Parks, Recreation and Cultural Affairs.

**Requesting Department:** Parks, Recreation and Cultural Affairs

**Contract Type:** Special Procurement Designation; Procurement Code 2-1191.1

**Source Selection:** Request for Quotes

**Bids/Proposals Due:** May 14, 2007

**Invitations Issued:** 12

**Bids/Proposals Received:** 2

**Bidder/Proponents:** Independent Officials Association  
Each One Teach One Basketball Officiating

**Justification Statement:** Pursuant to Atlanta City Code Section 2-1191.1, the Chief Procurement Officer may initiate a procurement above the small purchase amount specified in Section 2-1190 where he/she determines that an unusual or unique situation exists that make the application of all requirements of competitive sealed bidding or competitive sealed proposals contrary to the public interest and such procurement does not technically qualify as a sole source procurement under Code Section 2-1191. Any special procurement under this Section shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the procurement and for the selection of the particular contractor shall be included by the chief procurement officer in the contract file.

**Background:** It has been determined that because of the nature in which these referee associations operate as non-profit entities; the application of all requirements for competitive sealed bidding would not apply, and such procurement does not technically qualify as a sole source.

**Fund Account Center:** 1A01 524001 N31101 (General Fund/Consultant Professional Services/Recreation Administration).

**Fiscal Impact (if any):** \$219,780.00

**Term of Contract:** Term will be for two (2) years with the option to renew for two (2) additional years in one (1) year increments at the sole discretion of the City.

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**Method of Cost Recovery:** Not Applicable

**Approvals:**

**DOF:** Approved

**DOL:** Approved

**Prepared By:** Ms. Mimie L. Woods, Contracting Officer  
(404) 330-6271

**Contract Number:** FC-3007000016

MS. MIMIE WOODS  
CONTRACTING OFFICER

FC-3007000027      SPECIAL PROCUREMENT: REFEREE AND UMPIRE SERVICES FOR YOUTH ATHLETICS  
DATE: MAY 4, 2007  
TOTAL NUMBER OF QUOTES RECEIVED: 2

NAME				TOTAL BID
Independent Officials Association	X			\$219,780.00
Each One Teach One Basketball Officiating	X			\$167,647.50 (Did not bid on all sports)



## CITY OF ATLANTA

Shirley Franklin  
Mayor

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ATLANTA, GA 30303  
(404) 330-6204 Fax: (404) 658-7705  
Internet Home Page: [www.atlantaga.gov](http://www.atlantaga.gov)

DEPARTMENT OF PROCUREMENT  
Adam L. Smith, Esq., CPPB  
Chief Procurement Officer  
[asmith@atlantaga.gov](mailto:asmith@atlantaga.gov)

June 15, 2007

### PROCUREMENT CODE SECTION 2-1191.1 SPECIAL PROCUREMENT DESIGNATION FC-3007000027

Pursuant to Atlanta City Code Section 2-1191.1, the Chief Procurement Officer may initiate a procurement above the small purchase amount specified in Section 2-1190 where he/she determines that an unusual or unique situation exists that make the application of all requirements of competitive sealed bidding or competitive sealed proposals contrary to the public interest and such procurement does not technically qualify as a sole source procurement under Code Section 2-1191. Any special procurement under this Section shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the procurement and for the selection of the particular contractor shall be included by the chief procurement officer in the contract file.

This special procurement request is made to procure seasonal umpire and referee services for youth athletics on behalf of the Department of Parks, Recreation and Cultural Affairs ("DPRCA").

Having conducted an investigation of the available sources regarding the materials, goods and/or services stipulated herein pursuant to § 2-1191.1 of the City of Atlanta Code of Ordinances, Special Procurement, my findings are the following:

It has been determined that because of the nature in which these referee associations are organized and operate, the application of all requirements for competitive sealed bidding would not apply. It has also been determined that such procurement does not technically qualify as a sole source.

To maintain competition with this procurement, a Request for Quotes was issued on April 27, 2007, to the following associations:

Independent Official Association  
Each One Teach One Association  
Atlanta Quarterback Club Association  
Georgia Basketball Officials Associations  
Peach State Association  
Capital City Association

(Submitted Quotes on All Sports)  
(Submitted Quotes on all but 3 sports)  
(No quote submitted)  
(No quote submitted)  
(No quote submitted)  
(No quote submitted)




**Re: FC-3007000027, Procurement Code Section 2-1191.1 Special Procurement  
Designation**

June 15, 2007

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Central Georgia Association	(No quote submitted)
Atlanta Area Association	(No quote submitted)
Georgia Soccer Association	(No quote submitted)
Greater Georgia Association	(No quote submitted)
Multi-County Association	(They only conduct services for college baseball)
Marietta Association	(They only conduct services for high school)

I, Adam L. Smith, by the authority vested in me pursuant to § 2-1191.1 of the City of Atlanta Code of Ordinances, do hereby approve, direct and authorize the special procurement for referee services to the Independent Official Association.

  
Adam L. Smith

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: Debra F. Harris

Contact Number: (404) 817-6795

Originating Department: Parks, Recreation and Cultural Affairs

Committee(s) of Purview: Finance and Executive Committee

Chief of Staff Deadline: August 13, 2007

Anticipated Committee Meeting Date(s): August 29, 2007

Anticipated Full Council Date: September 4, 2007

Legislative Counsel's Signature: Terry Harrison

Commissioner Signature: [Signature]

Chief Procurement Officer Signature: \_\_\_\_\_

**CAPTION**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACTUAL AGREEMENT, ON BEHALF OF THE DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS, WITH INDEPENDENT OFFICIALS ASSOCIATION, FOR FC-3007000027 FOR THE PURPOSE OF PROVIDING SEASONAL UMPIRE AND REFEREE SERVICES FOR YOUTH ATHLETICS, PURSUANT TO § 2-1191.1 (SPECIAL PROCUREMENT) OF ARTICLE X, PROCUREMENT AND REAL ESTATE CODE OF THE CITY OF ATLANTA, GEORGIA, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETEEN THOUSAND SEVEN HUNDRED EIGHTY DOLLARS (\$219,780.00). ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER: 1A01 (GENERAL FUND) 524001 (CONSULTANT PROFESSIONAL SERVICES) N31101 (RECREATION ADMINISTRATION); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): \$219,780.00

Mayor's Staff Only

Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) (date)

Received by Mayor's Office: 7.23.07 Reviewed by: [Signature] 8/16/07  
(date) (date)

Submitted to Council: \_\_\_\_\_  
(date)